

**CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA,
& HOUSING AUTHORITY
AGENDA**

**City Council Chambers
1015 Chittenden Avenue
Corcoran, CA 93212**

**Tuesday, November 8, 2022
5:30 P.M**

Public Inspection: A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

Notice of ADA Compliance: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (559) 992-2151.

ROLL CALL

Mayor:	Patricia Nolen
Vice Mayor:	Jeanette Zamora-Bragg
Council Member:	Greg Ojeda
Council Member:	Sidonio "Sid" Palmerin
Council Member:	Jerry Robertson

INVOCATION

FLAG SALUTE

1. PUBLIC COMMENT (Verbal and Written)

Members of the audience may address the Council or submit written comments on non-agenda items; however, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment or provide written comments on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

2. **CONSENT CALENDAR (VV)**

All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

2-A. Approval of minutes of the meeting of the City Council on October 25, 2022.

2-B. Authorization to read ordinances and resolutions by title only.

3. **APPROPRIATIONS**

Approval of Warrant Register dated November 8, 2022. *(Ruiz-Nuñez) (VV)*

4. **PRESENTATIONS** – None

5. **PUBLIC HEARINGS** – None

6. **STAFF REPORTS**

6-A. Consider adoption of Resolution No. 3975 to approve the City's PLHA Plan and authorize submittal of a PLHA application; and approve the PLHA Reuse Plan for program income. *(Gatzka) (VV)*

7. **MATTERS FOR MAYOR AND COUNCIL**

7-A. Upcoming Events/Meetings

7-B. City Manager's Report

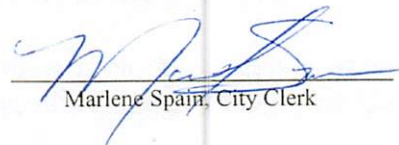
7-C. Council Comments/Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*

7-D. Committee Reports

8. **CLOSED SESSION** – None

9. **ADJOURNMENT**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on November 4, 2022.


Marlene Spain, City Clerk

**MINUTES
CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA,
& HOUSING AUTHORITY REGULAR MEETING**

Tuesday, October 25, 2022

The regular session of the Corcoran City Council was called to order by Mayor Nolen, in the City Council Chambers, 1015 Chittenden Avenue, Corcoran, CA at 5:31 P.M.

ROLL CALL

Councilmembers present: Patricia Nolen, Sidonio Palmerin, Jerry Robertson and Jeanette Zamora-Bragg

Councilmembers absent: Greg Ojeda

Staff present: Moses Diaz, Joseph Faulkner, Greg Gatzka, Tina Gomez, Reuben Shortnacy, Marlene Spain, Soledad Ruiz-Nuñez and Kevin Tromborg

Press present: None

INVOCATION Invocation was presented by Palmerin.

FLAG SALUTE The flag salute was led by Zamora-Bragg

1. PUBLIC DISCUSSION – None

2. CONSENT CALENDAR

Following Council discussion, a **motion** was made by Zamora-Bragg and seconded by Palmerin to approve Consent Calendar. Motion carried by the following vote:

AYES: Nolen, Palmerin, Robertson and Zamora-Bragg

NOES:

ABSENT: Ojeda

ABSTAINED: Robertson abstained from 2-A.

2-A. Approval of minutes of the meeting of the City Council on October 11, 2022.

2-B. Authorization to read ordinances and resolutions by title only.

2-C. Approval of Request made by the Corcoran Christmas Tree Committee to install the Annual Christmas Tree on Whitley and Chittenden Avenues.

3. APPROPRIATIONS (VV)

Following Council discussion, a **motion** was made by Palmerin and seconded by Ojeda to approve warrant register dated October 25, 2022. Motion carried by the following vote:

AYES: Nolen, Palmerin, Robertson and Zamora-Bragg
NOES:
ABSENT: Ojeda

4. **PRESENTATIONS**

Juan Montano and students from Corcoran High School from the California Health Collaborative/ Regional Advocates Countering Tobacco (ReACT) gave a presentation regarding smoke free recreation areas.

5. **PUBLIC HEARINGS**

5-A. Public Hearing to discuss submittal of a 2022 Community Development Block Grant Application and Housing Rehabilitation Guidelines and the close-out of the CDBG CV-1 grant and approve Resolution 3972 was declared open at 5:32 p.m. Kevin Tromborg, Community Development Director presented the staff report. There being no written or verbal testimony, the Public Hearing was declared closed at 5:56 p.m.

Following Council discussion, a **motion** was made by Robertson and seconded by Zamora-Bragg to approve the submittal of a 2022 Community Development Block Grant Application and Housing Rehabilitation Guidelines and the close-out of the CDBG CV-1 grant and approve Resolution 3972. Motion carried by the following vote:

AYES: Nolen, Palmerin, Robertson and Zamora-Bragg
NOES:
ABSENT: Ojeda

6. **STAFF REPORTS**

6-A. Finance Director, Soledad Ruiz-Nuñez presented for review, the 1st Quarter Budget Review for Fiscal Year 2033 revenue and expenses.

6-B. Following Council discussion, a **motion** was made by Robertson and seconded by Zamora-Bragg to approve Resolution No. 3973 to present the first reading of Ordinance No. 644 that will amend in its entirety Title 7, Chapter 3 of the City's Municipal Code. Motion carried by the following vote:

AYES: Nolen, Palmerin, Robertson and Zamora-Bragg
NOES:
ABSENT: Ojeda

6-C. Following Council discussion, a **motion** was made by Palmerin and seconded by Robertson to approve Resolution No. 3974 authorizing the City Manager to submit a

PLHA application with the State of California. Motion carried by the following vote:

AYES: Nolen, Palmerin, Robertson and Zamora-Bragg
NOES:
ABSENT: Ojeda

7. MATTERS FOR MAYOR AND COUNCIL

- 7-A. Upcoming Events/Meetings
- 7-B. City Manager's Report
- 7-C. Council Comments/Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
- 7-D. Committee Reports

8. CLOSED SESSION -None

ADJOURNMENT

6:43 P.M.

Marlene Spain, City Clerk

Patricia Nolen, Mayor

APPROVED DATE: _____

STAFF REPORT
ITEM #: 3

MEMORANDUM

TO: City Council

FROM: Soledad Ruiz-Nunez, Finance Director

DATE: November 1, 2022

MEETING DATE: November 8, 2022

SUBJECT: Warrant Register

Recommendation:

Consider approval of the Warrant Register(s).

Discussion:

The attached appropriations are for services and supplies utilized by City Departments in order to maintain services for the community. The warrant register(s) will be reviewed at the upcoming meeting and staff can address any questions from Council Members.

Budget Impact:

The warrant register(s) include expenses approved in the Fiscal Year 2023 Budget and may include items which will be addressed through Budget Amendments.

Attachments:

- Warrant Register #1 for warrant request date: 10/25/2022 FY 23
- Warrant Register #2 for warrant request date: 11/08/2022 FY23

#1

Accounts Payable

Blanket Voucher Approval Document



User: spineda
Printed: 10/21/2022 - 2:19PM
Warrant Request Date: 10/21/2022
DAC Fund:

Batch: 00503.10.2022 - Wrnt Rgstr 10/25/22 FY23

Line	Claimant	Amount
1	Auto Zone, Inc.	103.83
2	Az Auto Parts	48.75
3	Best Deal Food Co Inc.	53.28
4	Billingsley Tire, Inc.	1,930.14
5	Cannon Financial Services, Inc.	455.24
6	City of Corcoran	84.00
7	College of the Sequoias	875.00
8	Covanta Energy, LLC	559.75
9	CS Construction	17,250.00
10	Dept of Justice	556.00
11	Ewing Irrigation Products, Inc	181.88
12	Felder Communications	96.34
13	Fresno City College	184.00
14	Hanford Veterinary Hospital	93.93
15	Industrial Test Systems Inc	467.21
16	Kings County Glass	621.68
17	KRC Safety Co. Inc.	14,554.11
18	Matson Alarm Co. Inc.	126.50
19	O'Reilly	191.34
20	PG&E	5,761.64
21	PG&E	177.45
22	PG&E	522.07
23	Pizza Factory	24.35
24	Radius Tire Co.	44.00
25	S & R Specialty Equipment	325.05
26	Sawtelle Rosprim Machine Shop	303.80
27	Tires 4 Less	20.00
28	Trans Union LLC	60.00
29	Turnupseed Electric Svc Inc	592.42
30	Univar USA Inc	2,642.00
31	Utility Cost Management, LLC	71.25
32	Valerie Bega	297.90
33	Vanir Construction Management, Inc.	6,573.92
34	Verizon Wireless	2,840.92
35	Wood Rogers, Inc.	1,090.00
Page Total:		\$59,779.75
Grand Total:		\$59,779.75

Page Total: \$59,779.75

Accounts Payable

Voucher Approval List



User: spineda
 Printed: 10/21/2022 - 2:20PM
 Batch: 00503.10.2022 - Wmt Rgstr 10/25/22 FY23

Warrant Date	Vendor	Description	Account Number	Amount
10/21/2022	Auto Zone, Inc.	CAR WASH SUPL	104-421-300-260	34.39
10/21/2022	Auto Zone, Inc.	OIL FILTER/AIR FILTER	104-421-300-260	24.55
10/21/2022	Auto Zone, Inc.	OIL FILTER/AIR FILTER	104-421-300-260	44.89
10/21/2022	Az Auto Parts	WIPERS	104-421-300-260	24.12
10/21/2022	Az Auto Parts	FREON	104-421-300-260	26.37
10/21/2022	Az Auto Parts	CORE RETURN	104-421-300-260	-5.41
10/21/2022	Az Auto Parts	BATTERY	104-421-300-260	3.67
10/21/2022	Best Deal Food Co Inc.	AC/KENNELS	104-421-300-203	30.16
10/21/2022	Best Deal Food Co Inc.	BLEACH	104-421-300-148	23.12
10/21/2022	Billingsley Tire, Inc.	NEW TIRES	104-421-300-260	1,930.14
10/21/2022	Cannon Financial Services, Inc.	CONTRACT CHARGE OCT 2022	104-432-300-180	455.24
10/21/2022	City of Corcoran	PER DIEM 7 OFFICERS -COURT & TEMP HOLDING	104-421-300-270	84.00
10/21/2022	College of the Sequoias	MCALISTER, AGUIRRE, PFARR, CARRILLO, CASTRO, FRANC	104-421-300-270	875.00
10/21/2022	Covanta Energy, LLC	WASTE .29 TON W/DELIVERY CHR & ENVIRON FEE	104-421-300-210	559.75
10/21/2022	CS Construction	HOSPITAL GRNT:WHITNEY AVE STRM BASIN: DEMO & INST	104-412-500-540	17,250.00
10/21/2022	Dept of Justice	LIVE SCAN FEE SEPT 2022	104-421-300-148	556.00
10/21/2022	Ewing Irrigation Products, Inc	DEPT SUPPL PARKS	104-412-300-210	181.88
10/21/2022	Felder Communications	MOBILE MICROPHONE: REPLCE MICROPHONE & TIGHTENED	114-414-300-200	96.34
10/21/2022	Fresno City College	TRAINING G GILBERT TRAFFIC COLLISION INVEST	104-421-300-270	184.00
10/21/2022	Hanford Veterinary Hospital	CANINE UNIT	104-421-300-217	17.18
10/21/2022	Hanford Veterinary Hospital	CANINE UNIT	104-421-300-217	76.75
10/21/2022	Industrial Test Systems Inc	ARSENIC TEST SUPPLES	105-437-300-210	467.21
10/21/2022	Kings County Glass	WINDSHIELD REPLCE/TRAINING VEHICLE VIN#GD59241	104-432-300-260	621.68
10/21/2022	KRC Safety Co. Inc.	SUPPL FOR STREET PAINT	109-434-300-210	12,549.03
10/21/2022	KRC Safety Co. Inc.	SUPPL FOR STREET PAINT	109-434-300-210	2,005.08
10/21/2022	Matson Alarm Co. Inc.	RAO ALARM SYSTEM: MONITORING & SVC NOV 2022	136-415-300-200	126.50
10/21/2022	O'Reilly	WINDOW REG	104-421-300-260	191.34
10/21/2022	PG&E	ACCT#5304135173-4	111-602-300-200	280.52
10/21/2022	PG&E	ACCT#5304135173-4	111-601-300-240	78.60
10/21/2022	PG&E	ACCT#5304135173-4	111-603-300-240	12.81
10/21/2022	PG&E	ACCT#5304135173-4	111-604-300-240	81.11
10/21/2022	PG&E	ACCT#5304135173-4	104-412-300-240	12.46
10/21/2022	PG&E	ACCT#5304135173-4	109-434-300-240	5,212.76
10/21/2022	PG&E	ACCT#5304135173-4	111-605-300-200	83.38
10/21/2022	PG&E	ACCT#1056173633-0	301-430-300-316	177.45
10/21/2022	PG&E	ACCT#3357250173-3	104-432-300-240	522.07

10/21/2022	Pizza Factory	INMATE MEAL	104-421-300-148	4.87
10/21/2022	Pizza Factory	INMATE MEAL	104-421-300-148	4.87
10/21/2022	Pizza Factory	INMATE MEAL	104-421-300-148	4.87
10/21/2022	Pizza Factory	INMATE MEAL	104-421-300-148	4.87
10/21/2022	Pizza Factory	INMATE MEAL	104-421-300-148	4.87
10/21/2022	Radius Tire Co.	TIRE MOUNTED & BALANCED UNIT 252	104-421-300-260	44.00
10/21/2022	S & R Specialty Equipment	REPLC PARTS ON SPRAY RIG	120-435-300-140	325.05
10/21/2022	Sawtelle Rosprim Machine Shop	3 SHUT OFF TOOLS FOR WTP	105-437-300-200	303.80
10/21/2022	Tires 4 Less	TIRES UNIT 228	104-421-300-260	20.00
10/21/2022	Trans Union LLC	PROF SVC /BACKGROUNDS SEPT 2022	104-421-300-200	60.00
10/21/2022	Turnupseed Electric Svc Inc	TROUBLESHOOT RAC LIFT STATION: LOW LEVEL CONTROL	120-435-300-200	590.62
10/21/2022	Turnupseed Electric Svc Inc	FC SEPT 2022	120-435-300-200	1.80
10/21/2022	Univar USA Inc	RAC POOL HYDROCHLORIC ACID	138-413-300-200	2,642.00
10/21/2022	Utility Cost Management, LLC	JUN 21, 2022 TO SEPT 20, 2022	105-437-300-200	71.25
10/21/2022	Valerie Bega	PER DIEM: CALACT CONF 11/1-4/22	145-410-300-270	297.90
10/21/2022	Vanir Construction Management, Inc.	PROP 68 PARK GRANT: CONSTRUCTION MNGT SVC SEPT 20	307-449-500-530	6,573.92
10/21/2022	Verizon Wireless	DATA SEPT 2022	104-421-300-221	418.11
10/21/2022	Verizon Wireless	CELL PHN SVC	145-410-300-220	189.12
10/21/2022	Verizon Wireless	WIRELESS AIR CARDS	145-410-300-220	38.01
10/21/2022	Verizon Wireless	BUSES AIR CARDS X6	145-410-300-220	228.06
10/21/2022	Verizon Wireless	ON CALL CELL PHN SVC	105-437-300-220	3.71
10/21/2022	Verizon Wireless	UPGRADED TABLET WATER	105-437-300-210	1,442.12
10/21/2022	Verizon Wireless	WIRELESS AIR CARDS	105-437-300-220	76.02
10/21/2022	Verizon Wireless	CELL PHN SVC RICK ADAMS	104-433-300-200	0.69
10/21/2022	Verizon Wireless	CELL PHN SVC JOE FAULKNER	104-431-300-200	1.10
10/21/2022	Verizon Wireless	WIRELESS AIR CARDS	104-431-300-200	38.01
10/21/2022	Verizon Wireless	CAMERA 2 GATEWAY PARK	104-412-300-220	38.01
10/21/2022	Verizon Wireless	COM DEV PHONES	104-406-300-220	107.22
10/21/2022	Verizon Wireless	AIR CARDS COM DEV X2	104-406-300-220	76.02
10/21/2022	Verizon Wireless	PW MOBILE MIFI HOTSPOT	104-431-300-200	38.01
10/21/2022	Verizon Wireless	CELL PHN SVC L MUSTAIN	104-405-300-200	31.24
10/21/2022	Verizon Wireless	CELL PHN SVC MARLENE SPAIN	104-402-300-200	25.46
10/21/2022	Verizon Wireless	CELL PHN SVC GREG GATZKA	104-402-300-200	51.60
10/21/2022	Verizon Wireless	WW DUTY MAN CELL PHN	120-435-300-220	0.40
10/21/2022	Verizon Wireless	TRANSIT CAMERA 1	145-410-300-220	38.01
10/21/2022	Wood Rogers, Inc.	STATE ALLOCATION: WELL 5F GRANT HYDROGEO & WELL	105-437-500-519	1,090.00

Warrant Total: 59,779.75

2

Accounts Payable Blanket Voucher Approval Document



User: spineda
Printed: 10/27/2022 - 3:13PM
Warrant Request Date: 10/27/2022
DAC Fund:

Batch: 00533.10.2022 - Wmt Rgstr 11/08/22 FY23

Line	Claimant	Amount
1	A & M Consulting Engineers	6,350.00
2	American Office Solutions, LLC	16,024.05
3	Anthony Chavez	150.00
4	Auto Zone, Inc.	502.18
5	Az Auto Parts	141.21
6	Best Deal Food Co Inc.	12.55
7	Brenntag Pacific, Inc.	15,464.10
8	BSK Associates	2,414.85
9	Christian Espinoza	23.00
10	City of Avenal	4,702.90
11	Corcoran Publishing Company	655.00
12	Data Ticket Inc	200.00
13	Direct Distributing, Inc.	1,160.88
14	Dylan Zable	23.00
15	E Source Companies LLC	2,500.00
16	Ferguson Enterprises, Inc	2,300.96
17	Frontier Communications	70.11
18	Hach Company	432.62
19	Horne LLP	1,445.84
20	Jorgensen & Company	361.31
21	Kings Community Action Organization	101.76
22	Kings County Glass	1,046.80
23	Kings County Tax Collector	668.26
24	Matt Chavez	23.00
25	Nacho's Automotive	268.36
26	O'Reilly	168.22
27	PACE Supply	7,010.79
28	Pedro Ortiz	23.00
29	Prudential Overall Supply	541.49
30	Pumping Solutions, Inc	2,023.67
31	RCP, Inc. Recorders, Charts, & Pens	373.77
32	SANZ Industrial Services, Inc.	13,139.50
33	State Water Resources Control	90.00
34	The Gas Company	14.30
35	Tint Master	489.72
36	UNIFIRST Corporation	1,775.31
37	Univar USA Inc	11,332.36
38	US Bank Equipment Finance	241.74
39	USA Blue Book	256.01
40	Wells Fargo Bank, N.A.	1,810.40
41	WEX BANK	17,619.93

Grand Total: \$113,952.95

Accounts Payable

Voucher Approval List

User: spineda
Printed: 10/27/2022 - 3:20PM
Batch: 00533.10.2022 - Wrnt Rgstr 11/08/22 FY23



Warrant Date	Vendor	Description	Account Number	Amount
10/27/2022	A & M Consulting Engineers	ARPA: WW PROJECT #4 CIRCULAR CLARIFIER REBUILD	120-435-300-140	6,350.00
10/27/2022	American Office Solutions, LLC	PROP 68 GATEWAY PARK CAMERAS & NETWORK	307-449-500-530	16,024.05
10/27/2022	Anthony Chavez	UNIFORM BOOT REIMB.	105-437-200-125	150.00
10/27/2022	Auto Zone, Inc.	FILTERS FOR SERVICE UNIT 152	109-434-300-260	18.59
10/27/2022	Auto Zone, Inc.	AC COMPRESSOR UNIT 216	145-410-300-260	285.34
10/27/2022	Auto Zone, Inc.	WARRANTY: AC COMPRESSOR UNIT216	145-410-300-260	-285.34
10/27/2022	Auto Zone, Inc.	FILTERS FOR SVC UNIT 267	104-421-300-260	22.17
10/27/2022	Auto Zone, Inc.	RETURN FILTERS UNIT 267	104-421-300-260	-3.13
10/27/2022	Auto Zone, Inc.	FILTER FOR SVC UNIT 267	104-421-300-260	3.13
10/27/2022	Auto Zone, Inc.	2 NEW BATTERIES FOR UNIT 43 GENERATOR	120-435-300-140	445.64
10/27/2022	Auto Zone, Inc.	FITLERS FOR SVC #189	105-437-300-260	15.78
10/27/2022	Auto Zone, Inc.	BRAKE SHOES FOR UNIT 189	105-437-300-260	48.81
10/27/2022	Auto Zone, Inc.	WARRANTY: BRAKE SHOES FOR UNIT 189	105-437-300-260	-48.81
10/27/2022	Az Auto Parts	PARTS FOR UNIT 152	109-434-300-260	32.43
10/27/2022	Az Auto Parts	SUPPLIES FOR SHOP	104-433-300-210	108.78
10/27/2022	Best Deal Food Co Inc.	COFFEE, CREAMER, AND SPONGE	145-410-300-210	12.55
10/27/2022	Brenntag Pacific, Inc.	CHEMICALS WTP	105-437-300-219	15,464.10
10/27/2022	BSK Associates	PROP 68 GRANT GATEWAY PARK INSPCT & TESTING SEPT 2022	307-449-500-530	1,610.35
10/27/2022	BSK Associates	PLANT INF/EFF/LAGOON	120-435-300-200	312.00
10/27/2022	BSK Associates	QUANTI TRAY ARSENIC NITRATE	105-437-300-200	74.25
10/27/2022	BSK Associates	QUARTERLY LAGOON	120-435-300-200	231.50
10/27/2022	BSK Associates	QUANTI TRAY TOTAL COLIFORM AND E COLI	105-437-300-200	186.75
10/27/2022	Christian Espinoza	HAAKER ROAD SHOW TRNG LEMOORE 10/26/22	120-435-300-270	23.00
10/27/2022	City of Avenal	SVC CONTRACT SEPT 2022	104-421-300-203	4,662.90
10/27/2022	City of Avenal	DOGS EUTHANIZED	104-421-300-203	40.00
10/27/2022	Corcoran Publishing Company	PUBLIC HEARING ZONE TEXT	104-406-300-156	150.00
10/27/2022	Corcoran Publishing Company	PUBLIC HEARING EXPEDITE CHECK FEE	104-406-300-156	150.00
10/27/2022	Corcoran Publishing Company	NIXEL 9/5 AND 9/19	104-421-300-156	72.00
10/27/2022	Corcoran Publishing Company	CAT AD SEPT 2022	145-410-300-156	283.00
10/27/2022	Data Ticket Inc	SSN REQUESTED SEPT 2022 INVOICE	104-406-300-200	30.00
10/27/2022	Data Ticket Inc	ONLINE ACCESS TO CITATION PROCESSING CENTER: SEPT ;	104-406-300-200	50.00
10/27/2022	Data Ticket Inc	MONTHLY MINIMUM SEPT 2022 INVOICE	104-406-300-200	120.00
10/27/2022	Direct Distributing, Inc.	1/2" PVC PIPE AND STAINLESS BRUSHING FOR PAX WTP	105-437-300-210	88.43
10/27/2022	Direct Distributing, Inc.	2" PVC PIPE AND PARTS WTP	105-437-300-210	567.14

10/27/2022	Direct Distributing, Inc.	3" & 2 1/2" PARTS FOR WATER LINE AT GATEWAY PARK	105-437-300-140	505.31
10/27/2022	Dylan Zable	HAAKER ROAD SHOW TRNG LEMOORE 10/26/22	105-437-300-270	23.00
10/27/2022	E Source Companies LLC	WSO ANNUAL WATER LOSS AUDIT	105-437-300-200	2,500.00
10/27/2022	Ferguson Enterprises, Inc	WATER SYSTEM IMPROV PAX TUBING	105-437-500-550	74.98
10/27/2022	Ferguson Enterprises, Inc	SEWER MANHOLE FRAMES	120-435-300-210	1,943.56
10/27/2022	Ferguson Enterprises, Inc	SHEET METAL FOR WELLS, WELLHEADS	105-437-300-210	282.42
10/27/2022	Frontier Communications	ACCT#559-992-1265-091718-5	120-435-300-220	70.11
10/27/2022	Hach Company	SENSOR FOR LAB BOD PROBE WWTP	120-435-300-210	432.62
10/27/2022	Horne LLP	REC CK FOR LIHWAP GRANT ALL SVCS INCL. CANNOT APPL	112-436-300-200	462.83
10/27/2022	Horne LLP	REC CK FOR LIHWAP GRANT ALL SVCS INCL. CANNOT APPL	112-436-300-200	983.01
10/27/2022	Jorgensen & Company	WWTP INSTRUMENT CALIBRATION	120-435-300-140	341.31
10/27/2022	Jorgensen & Company	ALARM TESTING TO FIRE DEPT RAO	136-415-300-200	20.00
10/27/2022	Kings Community Action Organization	REC MONEY FROM KCAO THRU FEMA. COULD NOT BE APPL	112-436-300-200	67.86
10/27/2022	Kings Community Action Organization	REC MONEY FROM KCAO THRU FEMA. COULD NOT BE APPL	105-437-300-200	33.90
10/27/2022	Kings County Glass	REPLACE WINDSHIELD ON UNIT 272	104-406-300-260	1,046.80
10/27/2022	Kings County Tax Collector	PROP TAX RAIL ROAD TRK SEC 12/21/22	104-432-300-160	210.64
10/27/2022	Kings County Tax Collector	PROP TAX SOUTH LY 50"RW LYING NORTH	104-432-300-160	21.30
10/27/2022	Kings County Tax Collector	24432 PROP TAX 6 1/4	301-430-300-316	257.70
10/27/2022	Kings County Tax Collector	24434 PROP TAX 6 1/4	301-430-300-316	178.62
10/27/2022	Matt Chavez	HAAKER ROAD SHOW TRNG LEMOORE 10/26/22	120-435-300-270	23.00
10/27/2022	Nacho's Automotive	SMOG UNIT 215	145-410-300-260	69.75
10/27/2022	Nacho's Automotive	SVC AC ON UNIT 167	145-410-300-260	198.61
10/27/2022	O'Reilly	DEF FOR UNIT 238	145-410-300-260	168.22
10/27/2022	PACE Supply	DISTRIBUTION SYS; REPAIRS 1" & 3/4" 90 DEGREE ELBOW	105-437-300-210	313.22
10/27/2022	PACE Supply	DISTRIBUTION SYS; REPAIRS 3/4" 90 DEGREE ELBOWS	105-437-300-210	247.63
10/27/2022	PACE Supply	12X2" SADDLE FOR PIPE FOR WTP	105-437-300-210	934.07
10/27/2022	PACE Supply	ARPA: WW PROJ #5 INFLUENT PUMPS RECONSTRUCTION	120-435-500-540	708.56
10/27/2022	PACE Supply	DISTRIBUTION SYSTEM REPAIRS 3/4" PEP PJ BALL VALVES F	105-437-300-210	223.51
10/27/2022	PACE Supply	PAX REPAIRS STAINLESS STEEL ADAPTOR	105-437-300-140	23.12
10/27/2022	PACE Supply	8" RANGE COUPLINGS FOR WTP STATION SHED	105-437-300-210	272.35
10/27/2022	PACE Supply	ARPA: WW PROJ #5 INFLUENT PUMPS RECONSTRUCTION	120-435-500-540	392.95
10/27/2022	PACE Supply	GATEWAY PARK REPAIRS 2 1/2 AMMD 4" PARTS	105-437-300-140	1,563.39
10/27/2022	PACE Supply	GATEWAY PARK REPAIRS: 12" 2" NIPPLES & 2" 90 DEGREE E	105-437-300-140	53.19
10/27/2022	PACE Supply	GATEWAY PARKS REPAIRS: B36 BOX & LIDS	105-437-300-140	550.58
10/27/2022	PACE Supply	4" COUPLINGS FOR 4" PIPE REPAIRS	105-437-300-210	668.73
10/27/2022	PACE Supply	GATEWAY PARK WATER METERS: 2 B52 EXTENSIONS	105-437-300-210	449.28
10/27/2022	PACE Supply	GATEWAY PARK B36 BOXES AND LIDS	105-437-300-210	466.12
10/27/2022	PACE Supply	B30 BOX FOR DISTRIBUTION SYSTEM WTP STOCK	105-437-300-210	144.09
10/27/2022	Pedro Ortiz	HAAKER ROAD SHOW TRNG LEMOORE 10/26/22	120-435-300-270	23.00
10/27/2022	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	145-410-300-200	58.13
10/27/2022	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	136-415-300-200	44.14
10/27/2022	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-432-300-200	192.60
10/27/2022	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-432-300-200	45.85
10/27/2022	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-432-320-200	28.09

10/27/2022	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-433-300-200	34.41
10/27/2022	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-433-300-200	18.00
10/27/2022	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	120-435-300-200	58.13
10/27/2022	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	105-437-300-200	62.14
10/27/2022	Pumping Solutions, Inc	PRESS PUMPS REPLC PARTS FOR WTP	105-437-300-140	1,209.63
10/27/2022	Pumping Solutions, Inc	PRESS PUMPS REPLC PARTS FOR WTP	105-437-300-140	814.04
10/27/2022	RCP, Inc. Recorders, Charts, & Pens	PARTLOW RED PENS CIRCULAR CHART	120-435-300-210	373.77
10/27/2022	SANZ Industrial Services, Inc.	SLUDGE REMOVAL TANK 1	105-437-300-193	8,627.50
10/27/2022	SANZ Industrial Services, Inc.	SLUDGE REMOVAL TANK 1	105-437-300-193	4,512.00
10/27/2022	State Water Resources Control	D3 CERT APPL A CHAVEZ	105-437-300-160	90.00
10/27/2022	The Gas Company	ACCT#11484795064	138-413-300-200	14.30
10/27/2022	Tint Master	CITY HALL WINDOW TINT	104-432-300-210	489.72
10/27/2022	UNIFIRST Corporation	UNIFORM COST X5	105-437-200-125	205.00
10/27/2022	UNIFIRST Corporation	UNIFORM COST X80%	120-435-200-125	116.70
10/27/2022	UNIFIRST Corporation	UNIFORM COST X20%	121-439-200-125	29.17
10/27/2022	UNIFIRST Corporation	UNIFORM COST X80%	120-435-200-125	98.05
10/27/2022	UNIFIRST Corporation	UNIFORM COST X20%	121-439-200-125	24.51
10/27/2022	UNIFIRST Corporation	UNIFORM COST X2	104-412-200-125	59.36
10/27/2022	UNIFIRST Corporation	UNIFORM COST X2	109-434-200-125	61.28
10/27/2022	UNIFIRST Corporation	UNIFORM COST X1	104-432-200-125	28.68
10/27/2022	UNIFIRST Corporation	UNIFORM COST X1	104-412-200-125	61.68
10/27/2022	UNIFIRST Corporation	UNIFORM COST X1	104-432-200-125	48.92
10/27/2022	UNIFIRST Corporation	UNIFORM COST X1	105-437-200-125	29.60
10/27/2022	UNIFIRST Corporation	UNIFORM COST X80%	120-435-200-125	29.54
10/27/2022	UNIFIRST Corporation	UNIFORM COST X20%	121-439-200-125	7.38
10/27/2022	UNIFIRST Corporation	UNIFORM COST X1	109-434-200-125	40.12
10/27/2022	UNIFIRST Corporation	UNIFORM COST X1	104-433-200-125	36.92
10/27/2022	UNIFIRST Corporation	UNIFORM COST X80%	120-435-200-125	40.93
10/27/2022	UNIFIRST Corporation	UNIFORM COST X20%	121-439-200-125	10.23
10/27/2022	UNIFIRST Corporation	UNIFORM COST X1	104-433-200-125	51.16
10/27/2022	UNIFIRST Corporation	UNIFORM COST X1	105-437-200-125	153.60
10/27/2022	UNIFIRST Corporation	UNIFORM COST X4	145-410-200-125	189.28
10/27/2022	UNIFIRST Corporation	UNIFORM COST X4	145-410-200-125	109.84
10/27/2022	UNIFIRST Corporation	UNIFORM COST X1	104-433-200-125	85.88
10/27/2022	UNIFIRST Corporation	UNIFORM COST X1	104-433-200-125	96.80
10/27/2022	UNIFIRST Corporation	UNIFORM COST X6	105-437-200-125	160.68
10/27/2022	Univar USA Inc	SODIUM HYPOCHLORITE WTP	105-437-300-219	11,332.36
10/27/2022	US Bank Equipment Finance	PW COPIER LEASE	109-434-300-180	241.74
10/27/2022	USA Blue Book	RPLC PIPE SITCKERS FOR FILTERS	105-437-300-140	56.53
10/27/2022	USA Blue Book	RPLC PIPE STICKERS FOR FILTERS	105-437-300-140	40.30
10/27/2022	USA Blue Book	REPLC RECLAIM WATER FOR STICKERS FOR FILTER STATIO	105-437-300-140	159.18
10/27/2022	Wells Fargo Bank, N.A.	TEMP WORKER R BEAVERS	120-435-300-200	452.60
10/27/2022	Wells Fargo Bank, N.A.	TEMP WORKER R BEAVERS	121-439-300-200	452.60
10/27/2022	Wells Fargo Bank, N.A.	TEMP WORKER R BEAVERS	120-435-300-200	452.60

10/27/2022	Wells Fargo Bank, N.A.	TEMP WORKER R BEAVERS	121-439-300-200	452.60
10/27/2022	WEX BANK	FUEL STATEMENT	104-406-300-250	118.73
10/27/2022	WEX BANK	FUEL STATEMENT	104-406-300-250	80.90
10/27/2022	WEX BANK	FUEL STATEMENT	104-421-300-250	7,089.29
10/27/2022	WEX BANK	FUEL STATEMENT	105-437-300-250	2,485.70
10/27/2022	WEX BANK	FUEL STATEMENT	120-435-300-250	1,302.46
10/27/2022	WEX BANK	FUEL STATEMENT	109-434-300-250	1,017.30
10/27/2022	WEX BANK	FUEL STATEMENT	104-412-300-250	1,283.20
10/27/2022	WEX BANK	FUEL STATEMENT	104-431-300-250	152.71
10/27/2022	WEX BANK	FUEL STATEMENT	104-432-300-250	261.18
10/27/2022	WEX BANK	REBATES	104-432-300-250	-76.56
10/27/2022	WEX BANK	FUEL STATEMENT	145-410-300-250	1,217.14
10/27/2022	WEX BANK	FUEL STATEMENT	145-410-300-250	1,461.42
10/27/2022	WEX BANK	FUEL STATEMENT	145-410-300-250	1,226.46
Warrant Total:				113,952.95

**STAFF REPORT
ITEM #: 6-A****MEMO****TO: Corcoran City Council****FROM: Greg Gatzka, City Manager****DATE: November 2, 2022****MEETING DATE: November 8, 2022****SUBJECT: Revised Permanent Local Housing Allocation Program Application****Summary:**

The State has extended the deadline for PLHA applications to November 30, 2022 and provided feedback for changes to our PLHA Application.

Recommendation:

Consider adoption of Resolution No. 3975 to approve the City's PLHA Plan and authorize submittal of a PLHA application; and approve the PLHA Reuse Plan for program income.

Budget impact:

None with this action. If the City is successful in applying for PLHA funding, the five-year funding for 2019-2023 is estimated to be \$683,453. Funding must be used for an eligible affordable housing activity.

Background:

In 2017, the State adopted SB 2 and established the Building Homes and Jobs Act which added a \$75 recording fee to all real estate documents to increase the supply of affordable homes in California. This recording fee is collected and then made available to jurisdictions through an application to the State's Permanent Local Housing Allocation Program. The first round of funding allocation made available covers 2019-2023. The State only allows jurisdictions to apply for the current year and past two years of allocation. On September 13, 2022, the City Manager was notified by the State that Corcoran's 2019 allocation of \$113,908 would be diverted to the State housing fund if the City does not apply by November 30, 2022. The 2020 allocation is \$178,438, and \$179,560 for 2021.

PLHA funding is required to be used for affordable housing related activities. Many of the eligible activities are either programs already supported by the City's CDBG funding or development and housing trust funds that the City is not able to support currently. The most applicable activity based upon the City's current priorities is Eligible Activity 301(a)(6) for

“Assisting persons who are experiencing or At-risk of homelessness, including, but not limited to, providing rapid re-housing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.”

Attachment:

Council Resolution No. 3975 with attached PLHA Plan
City of Corcoran PLHA Reuse Plan

**BEFORE THE CITY COUNCIL OF THE
CITY OF CORCORAN**

IN THE MATTER OF:

Authorizing the Application and Adopting the PLHA
Plan for the Permanent Local Housing Allocation
Program.

RESOLUTION 3975

WHEREAS, the State of California (the “State”), Department of Housing and Community Development (“Department”) is authorized to provide up to \$335 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2)); and

WHEREAS, the Department issued a Notice of Funding Availability (“NOFA”) dated 8/17/2022 under the Permanent Local Housing Allocation (PLHA) Program; and

WHEREAS, the City of Corcoran (“City”) is an eligible Local government who has applied for program funds to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation; and

WHEREAS, the Department may approve funding allocations for the PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement, and other contracts between the Department and PLHA grant recipients.

NOW THEREFORE, BE IT RESOLVED that the City Council hereby finds, determines, resolves and orders as follows:

1. If the City of Corcoran receives a grant of PLHA funds from the Department pursuant to the above referenced PLHA NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the PLHA Program, as well as any and all contracts the City may have with the Department.
2. City is hereby authorized and directed to receive a PLHA grant, in an amount not to exceed the five-year estimate of the PLHA formula allocations, as stated in Appendix C of the current NOFA estimated to be \$683,453 in accordance with all applicable rules and laws.

3. City hereby agrees to use the PLHA funds for eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the City and the Department.
4. Pursuant to section 302(c)(4) of the Guidelines, City's PLHA Plan for the 2019-2023 Allocations is attached to this resolution, and City hereby adopts this PLHA Plan and certifies compliance with all public notice, comment, and hearing requirements in accordance with the Guidelines.
5. City certifies that it has no delegated authority by any other local government to apply on their behalf, and that this PLHA Application and Plan only represents the interests of the City in applying for the City of Corcoran formula allocation of PLHA funds.
6. City certifies that it has or will subgrant some or all of its PLHA funds to another entity or entities. Pursuant to Guidelines Section 302(c)(3), "entity" means a housing developer or program operator, but does not mean an administering Local government to whom a Local government may delegate its PLHA allocation
7. City certifies that its selection process of these subgrantees was or will be accessible to the public and avoided or shall avoid any conflicts of interest.
8. Pursuant to City's certification in this resolution, the PLHA funds will be expended only for eligible Activities and consistent with all program requirements.
9. City certifies that, if funds are used for the acquisition, construction or rehabilitation of for-sale housing projects or units within for-sale housing projects, the grantee shall record a deed restriction against the property that will ensure compliance with one of the requirements stated in Guidelines Section 302(c)(6)(A), (B) and (C).
10. City certifies that, if funds are used for the development of an Affordable Rental Housing Development, the Local government shall make PLHA assistance in the form of a low-interest, deferred loan to the Sponsor of the Project, and such loan shall be evidenced through a Promissory Note secured by a Deed of Trust and a Regulatory Agreement shall restrict occupancy and rents in accordance with a Local government-approved underwriting of the Project for a term of at least 55 years.
11. City shall be subject to the terms and conditions as specified in the Standard Agreement, the PLHA Program Guidelines and any other applicable SB 2 Guidelines published by the Department.
12. The Corcoran City Manager is authorized to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to the City, as the Department may deem appropriate.

PASSED, APPROVED, AND ADOPTED by the City Council at a regular meeting this 8th day of November 2022 by the following vote:

AYES: Members:

NOES: Members:

ABSENT: Members:

ABSTAIN: Members:

APPROVED:

Patricia Nolen, Mayor

ATTEST:

Marlene Spain, City Clerk
City of Corcoran



City of Corcoran Permanent Local Housing Allocation Reuse Plan

BACKGROUND:

The City of Corcoran in applying for Permanent Local Housing Allocation (PLHA) funding has certified in the PLHA Plan adoption and City Resolution No. 3975 that the PLHA funds will be used for eligible activities as established by the PLHA Program requirements and guidelines. In addition, the City must also adopt a "Reuse Plan" to establish policy guidance on how PLHA related program income is used.

For the purposes of this PLHA funding, program income is defined as gross income received through the repayment of PLHA funded loans by any recipient or a subrecipient directly or the accrued interest derived from any interest bearing account used by the City for PLHA funds.

PLHA PROGRAM INCOME REUSE POLICY:

The City of Corcoran has established the following policy for the future reuse of any PLHA program income as follows:

1. The City Finance Director shall establish a separate account procedure for the tracking and accounting of PLHA Program Income. A PLHA Reuse account shall be an interest-bearing account into which all earned interest shall be deposited. Interest earned shall be considered PLHA Reuse funds for use on the same eligible activities as established in the City's PLHA Plan.
2. The City Manager shall authorize the reuse and expenditure of PLHA Program Income as established under the City's PLHA Plan, and approved eligible activities. Should the Program Income be considered for other eligible activities not already established under the City's PLHA Plan, a Plan amendment and approval by the State must occur prior to expenditure.
3. Should the City engage in any PLHA related loan issuances, the City shall establish PLHA loan documents and track all related borrower information, payments, and interest. All repayments of any PLHA loan principal and interest

shall be received by the City of Corcoran and deposited into PLHA Reuse Account maintained by the City's Finance Department.

4. All funds deposited into the City's PLHA Reuse Account shall be considered as property of the City.
5. All PLHA Reuse funds shall be expended in accordance with PLHA Program requirements and guidelines.
6. City's PLHA Reuse funds are intended for use on the following eligible activities, but may be considered for other eligible activities through an amended State approved PLHA Plan.
 - a. Assisting persons who are experiencing or at risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.
 - b. Up to five percent (5%) for administration.
7. City's PLHA Reuse funds may be used within the incorporated City Limits of the City of Corcoran.
8. The City shall allow HCD full access to City PLHA Reuse account records for the purpose of determining compliance with PLHA requirements and guidelines.

Approved by the Corcoran City Council on _____, 2022.

§302(c)(4) Plan

Rev. 2/16/22

§302(c)(4)(A) Describe the manner in which allocated funds will be used for eligible activities.

The City of Corcoran will use allocated funds to assist persons who are experiencing or at risk of experiencing homelessness in Corcoran by establishing and maintaining the City's first ever local emergency shelter, and secondarily providing supplemental grant funding to develop, support and maintain local transitional and supportive housing that is pre-qualified through Kings County Human Services Agency's supportive housing program and already linked with supportive services. Over the five year plan period, the first three years of funding will be prioritized for the creation of new housing units for the City's homeless and at risk population. As new units are established, the fourth and fifth year funding will shift to support ongoing maintenance of the units, and support for subsistence living resource needs and/or social services and behavior health services case management assistance.

§302(c)(4)(B) Provide a description of the way the Local government will prioritize investments that increase the supply of housing for households with incomes at or below 60 percent of Area Median Income (AMI).

Homeless individuals and families are considered to be "Very-Low Income" at 30% or less of area AMI, and further classified as "Presumed Beneficiaries" under the Department of Housing and Urban Development (HUD) guidelines which defines them as "Very-Low Incom." PLHA funding is only planned to address a significant shortage of emergency shelter, and transitional and supportive housing in the City of Corcoran that increases available housing for the lowest income and most vulnerable populations in the community.

§302(c)(4)(C) Provide a description of how the Plan is consistent with the programs set forth in the Local Government's Housing Element.

The City's 5th Cycle (2016-2024) Housing Element (a Joint County & 4 City Housing Element) was adopted and approved by HCD in 2016, and provided guiding policies to accommodate emergency shelters, transitional and supportive housing for local homeless populations. Table 2-32 estimated Corcoran to have 19 homeless individuals. This Element identified Kings County that includes the City of Corcoran as having a significant shortage of emergency shelters and transitional housing. The City has adopted the required zoning compliance measures to support emergency shelters and transitional/supportive housing, but has lacked the necessary funding to establish and support these types of housing resources locally. This plan directly implements measures to achieve the City's Housing Element Goal 4 to "Provide housing assistance to extremely-low, low, and moderate -income households and those special housing needs," and Policy 4.3 to "Support the provision of housing suitable for special needs groups, including homeless people." In addition, this plan furthers the City's implementation of Corcoran's Housing Element Program 2.11 for Emergency Shelters and Transitional/Supportive Housing by providing funding to make these types of housing units a reality in the community.

Activities Detail (Activities Detail (Must Make a Selection on Formula Allocation Application worksheet under Eligible Activities, §301))

§301(a)(6) Assisting persons who are experiencing or At risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.

§302(c)(4)(E)(i) Provide a detailed and complete description of how allocated funds will be used for the proposed Activity.

The City of Corcoran will allocate funds to assist persons who are experiencing homelessness or at risk of homelessness by funding the following:
 1. Establish and maintain the City's first ever emergency shelter for individuals and families at risk of homelessness, and align individuals and families with supportive services through Kings Community Action Organization, Tulare/Kings Homeless Alliance, Kings County Human Services, and other locally based case management and housing navigation services. (Approximately 50% of grant; Five-year estimate: 5-10 households)
 2. Provide supplemental grant funding in support of Kings County Human Services Agency qualified local transitional and supportive housing in the City of Corcoran (Approximately 45% of grant; Five-year estimate: 8-15 households).

Complete the table below for each proposed Activity to be funded with 2019-2023 PLHA allocations. If a single Activity will be assisting households at more than one level of Area Median Income, please list the Activity as many times as needed to capture all of the AMI levels that will be assisted, but only show the percentage of annual funding allocated to the Activity one time (to avoid double counting).

Funding Allocation Year	2019	2019	2020	2020	2021	2021	2022	2022	2023	2023						
Type of Activity for Persons Experiencing or At Risk of Homelessness	Emergency Shelter Capital Costs	Transitional Housing: New Construction	Emergency Shelter Capital Costs	Transitional Housing: New Construction	Emergency Shelter Operating	Transitional Housing: New Construction	Emergency Shelter Operating	Transitional Housing: Preservation	Emergency Shelter Operating	Transitional Housing: Preservation						
§302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Activity	35.00%	65.00%	35.00%	65.00%	35.00%	65.00%	50.00%	45.00%	50.00%	45.00%						
§302(c)(4)(E)(ii) Area Median Income Level Served	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%						TOTAL
§302(c)(4)(E)(ii) Unmet share of the RHNA at AMI Level <i>Note: complete for years 2019, 2020, 2021 only</i>	4	4	6	8												22
§302(c)(4)(E)(ii) Projected Number of Households Served	4	4	6	8												22
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Activity (55 years required for rental housing projects)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A						

§302(c)(4)(E)(iii) A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity.

Emergency Shelter: First and second year funding will be applied to an existing City owned property to prepare site development and construction of the City's emergency shelter estimated to begin in 2023 and completed in 2024. Site improvements and installation of shelter housing units will be processed through the City's Community Development Department to ensure compliance with California Building Codes. Third, fourth, and fifth year funding will be used for ongoing operation and maintenance of the facility with Public Works Director and City Manager authorized expenditures annually budgeted for the facility. This affords appropriate fiscal controls for directly related facility expenses, and record keeping and reporting through the City Audit.

Transitional/Supportive Housing: All five years of funding will be allocated to provide direct grant assistance to facilitate and incentivize greater creation of local supportive housing. Supportive housing sites will be verified for pre-qualification through the Kings County Human Services Agency as meeting the qualified vulnerable population and linkage to supportive services. This funding support will be used as

STAFF REPORT

ITEM #: 6-A

MEMO

TO: Corcoran City Council

FROM: Greg Gatzka, City Manager

DATE: November 2, 2022

MEETING DATE: November 8, 2022

SUBJECT: Revised Permanent Local Housing Allocation Program Application

Summary:

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Recommendation:

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WHEREAS, the State of California (the “State”), Department of Housing and Community Development (“Department”) is authorized to provide up to \$335 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2)); and

WHEREAS, the Department issued a Notice of Funding Availability (“NOFA”) dated 8/17/2022 under the Permanent Local Housing Allocation (PLHA) Program; and

WHEREAS, the City of Corcoran (“City”) is an eligible Local government who has applied for program funds to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation; and

WHEREAS, the Department may approve funding allocations for the PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement, and other contracts between the Department and PLHA grant recipients.

NOW THEREFORE, BE IT RESOLVED that the City Council hereby finds, determines, resolves and orders as follows:

1. If the City of Corcoran receives a grant of PLHA funds from the Department pursuant to the above referenced PLHA NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the PLHA Program, as well as any and all contracts the City may have with the Department.
2. City is hereby authorized and directed to receive a PLHA grant, in an amount not to exceed the five-year estimate of the PLHA formula allocations, as stated in Appendix C of the current NOFA estimated to be \$683,453 in accordance with all applicable rules and laws.

3. City hereby agrees to use the PLHA funds for eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the City and the Department.
4. Pursuant to section 302(c)(4) of the Guidelines, City's PLHA Plan for the 2019-2023 Allocations is attached to this resolution, and City hereby adopts this PLHA Plan and certifies compliance with all public notice, comment, and hearing requirements in accordance with the Guidelines.
5. City certifies that it has no delegated authority by any other local government to apply on their behalf, and that this PLHA Application and Plan only represents the interests of the City in applying for the City of Corcoran formula allocation of PLHA funds.
6. City certifies that it has or will subgrant some or all of its PLHA funds to another entity or entities. Pursuant to Guidelines Section 302(c)(3), "entity" means a housing developer or program operator, but does not mean an administering Local government to whom a Local government may delegate its PLHA allocation
7. City certifies that its selection process of these subgrantees was or will be accessible to the public and avoided or shall avoid any conflicts of interest.
8. Pursuant to City's certification in this resolution, the PLHA funds will be expended only for eligible Activities and consistent with all program requirements.
9. City certifies that, if funds are used for the acquisition, construction or rehabilitation of for-sale housing projects or units within for-sale housing projects, the grantee shall record a deed restriction against the property that will ensure compliance with one of the requirements stated in Guidelines Section 302(c)(6)(A), (B) and (C).
10. City certifies that, if funds are used for the development of an Affordable Rental Housing Development, the Local government shall make PLHA assistance in the form of a low-interest, deferred loan to the Sponsor of the Project, and such loan shall be evidenced through a Promissory Note secured by a Deed of Trust and a Regulatory Agreement shall restrict occupancy and rents in accordance with a Local government-approved underwriting of the Project for a term of at least 55 years.
11. City shall be subject to the terms and conditions as specified in the Standard Agreement, the PLHA Program Guidelines and any other applicable SB 2 Guidelines published by the Department.
12. The Corcoran City Manager is authorized to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to the City, as the Department may deem appropriate.

PASSED, APPROVED, AND ADOPTED by the City Council at a regular meeting this 8th day of November 2022 by the following vote:

AYES: Members:

NOES: Members:

ABSENT: Members:

ABSTAIN: Members:

APPROVED:

Patricia Nolen, Mayor

ATTEST:

Marlene Spain, City Clerk
City of Corcoran



City of Corcoran Permanent Local Housing Allocation Reuse Plan

BACKGROUND:

The City of Corcoran in applying for Permanent Local Housing Allocation (PLHA) funding has certified in the PLHA Plan adoption and City Resolution No. 3975 that the PLHA funds will be used for eligible activities as established by the PLHA Program requirements and guidelines. In addition, the City must also adopt a "Reuse Plan" to establish policy guidance on how PLHA related program income is used.

For the purposes of this PLHA funding, program income is defined as gross income received through the repayment of PLHA funded loans by any recipient or a subrecipient directly or the accrued interest derived from any interest bearing account used by the City for PLHA funds.

PLHA PROGRAM INCOME REUSE POLICY:

The City of Corcoran has established the following policy for the future reuse of any PLHA program income as follows:

1. The City Finance Director shall establish a separate account procedure for the tracking and accounting of PLHA Program Income. A PLHA Reuse account shall be an interest-bearing account into which all earned interest shall be deposited. Interest earned shall be considered PLHA Reuse funds for use on the same eligible activities as established in the City's PLHA Plan.
2. The City Manager shall authorize the reuse and expenditure of PLHA Program Income as established under the City's PLHA Plan, and approved eligible activities. Should the Program Income be considered for other eligible activities not already established under the City's PLHA Plan, a Plan amendment and approval by the State must occur prior to expenditure.
3. Should the City engage in any PLHA related loan issuances, the City shall establish PLHA loan documents and track all related borrower information, payments, and interest. All repayments of any PLHA loan principal and interest

shall be received by the City of Corcoran and deposited into PLHA Reuse Account maintained by the City's Finance Department.

4. All funds deposited into the City's PLHA Reuse Account shall be considered as property of the City.
5. All PLHA Reuse funds shall be expended in accordance with PLHA Program requirements and guidelines.
6. City's PLHA Reuse funds are intended for use on the following eligible activities, but may be considered for other eligible activities through an amended State approved PLHA Plan.
 - a. Assisting persons who are experiencing or at risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.
 - b. Up to five percent (5%) for administration.
7. City's PLHA Reuse funds may be used within the incorporated City Limits of the City of Corcoran.
8. The City shall allow HCD full access to City PLHA Reuse account records for the purpose of determining compliance with PLHA requirements and guidelines.

Approved by the Corcoran City Council on _____, 2022.

§302(c)(4) Plan

Rev. 2/16/22

§302(c)(4)(A) Describe the manner in which allocated funds will be used for eligible activities.

The City of Corcoran will use allocated funds to assist persons who are experiencing or at risk of experiencing homelessness in Corcoran by establishing and maintaining the City's first ever local emergency shelter, and secondarily providing supplemental grant funding to develop, support and maintain local transitional and supportive housing that is pre-qualified through Kings County Human Services Agency's supportive housing program and already linked with supportive services. Over the five year plan period, the first three years of funding will be prioritized for the creation of new housing units for the City's homeless and at risk population. As new units are established, the fourth and fifth year funding will shift to support ongoing maintenance of the units, and support for substance living resource needs and/or social services and behavior health services case management assistance.

§302(c)(4)(B) Provide a description of the way the Local government will prioritize investments that increase the supply of housing for households with incomes at or below 60 percent of Area Median Income (AMI).

Homeless individuals and families are considered to be "Very-Low Income" at 30% or less of area AMI, and further classified as "Presumed Beneficiaries" under the Department of Housing and Urban Development (HUD) guidelines which defines them as "Very-Low Incom." PLHA funding is only planned to address a significant shortage of emergency shelter, and transitional and supportive housing in the City of Corcoran that increases available housing for the lowest income and most vulnerable populations in the community.

§302(c)(4)(C) Provide a description of how the Plan is consistent with the programs set forth in the Local Government's Housing Element.

The City's 5th Cycle (2016-2024) Housing Element (a Joint County & 4 City Housing Element) was adopted and approved by HCD in 2016, and provided guiding policies to accommodate emergency shelters, transitional and supportive housing for local homeless populations. Table 2-32 estimated Corcoran to have 19 homeless individuals. This Element identified Kings County that includes the City of Corcoran as having a significant shortage of emergency shelters and transitional housing. The City has adopted the required zoning compliance measures to support emergency shelters and transitional/supportive housing, but has lacked the necessary funding to establish and support these types of housing resources locally. This plan directly implements measures to achieve the City's Housing Element Goal 4 to "Provide housing assistance to extremely-low, low, and moderate -income households and those special housing needs," and Policy 4.3 to "Support the provision of housing suitable for special needs groups, including homeless people." In addition, this plan furthers the City's implementation of Corcoran's Housing Element Program 2.11 for Emergency Shelters and Transitional/Supportive Housing by providing funding to make these types of housing units a reality in the community.

Activities Detail (Activities Detail (Must Make a Selection on Formula Allocation Application worksheet under Eligible Activities, §301))

§301(a)(6) Assisting persons who are experiencing or At risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.

§302(c)(4)(E)(i) Provide a detailed and complete description of how allocated funds will be used for the proposed Activity.

The City of Corcoran will allocate funds to assist persons who are experiencing homelessness or at risk of homelessness by funding the following:
 1. Establish and maintain the City's first ever emergency shelter for individuals and families at risk of homelessness, and align individuals and families with supportive services through Kings Community Action Organization, Tulare/Kings Homeless Alliance, Kings County Human Services, and other locally based case management and housing navigation services. (Approximately 50% of grant; Five-year estimate: 5-10 households)
 2. Provide supplemental grant funding in support of Kings County Human Services Agency qualified local transitional and supportive housing in the City of Corcoran (Approximately 45% of grant; Five-year estimate: 8-15 households).

Complete the table below for each proposed Activity to be funded with 2019-2023 PLHA allocations. If a single Activity will be assisting households at more than one level of Area Median Income, please list the Activity as many times as needed to capture all of the AMI levels that will be assisted, but only show the percentage of annual funding allocated to the Activity one time (to avoid double counting).

Funding Allocation Year	2019	2019	2020	2020	2021	2021	2022	2022	2023	2023					
Type of Activity for Persons Experiencing or At Risk of Homelessness	Emergency Shelter Capital Costs	Transitional Housing: New Construction	Emergency Shelter Capital Costs	Transitional Housing: New Construction	Emergency Shelter Operating	Transitional Housing: New Construction	Emergency Shelter Operating	Transitional Housing: Preservation	Emergency Shelter Operating	Transitional Housing: Preservation					
§302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Activity	35.00%	65.00%	35.00%	65.00%	35.00%	65.00%	50.00%	45.00%	50.00%	45.00%					
§302(c)(4)(E)(ii) Area Median Income Level Served	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%					TOTAL
§302(c)(4)(E)(ii) Unmet share of the RHNA at AMI Level <i>Note: complete for years 2019, 2020, 2021 only</i>	4	4	6	8											22
§302(c)(4)(E)(ii) Projected Number of Households Served	4	4	6	8											22
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Activity (55 years required for rental housing projects)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A					

§302(c)(4)(E)(iii) A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity.

Emergency Shelter: First and second year funding will be applied to an existing City owned property to prepare site development and construction of the City's emergency shelter estimated to begin in 2023 and completed in 2024. Site improvements and installation of shelter housing units will be processed through the City's Community Development Department to ensure compliance with California Building Codes. Third, fourth, and fifth year funding will be used for ongoing operation and maintenance of the facility with Public Works Director and City Manager authorized expenditures annually budgeted for the facility. This affords appropriate fiscal controls for directly related facility expenses, and record keeping and reporting through the City Audit.

Transitional/Supportive Housing: All five years of funding will be allocated to provide direct grant assistance to facilitate and incentivize greater creation of local supportive housing. Supportive housing sites will be verified for pre-qualification through the Kings County Human Services Agency as meeting the qualified vulnerable population and linkage to supportive services. This funding support will be used as

City of

CORCORAN

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A MUNICIPAL CORPORATION

MATTERS FOR MAYOR AND COUNCIL

ITEM #: 7

MEMORANDUM

MEETING DATE: November 8, 2022
TO: Corcoran City Council
FROM: Greg Gatzka, City Manager
SUBJECT: Matters for Mayor and Council

7-A. Upcoming Events/Meetings

- November 11, 2022 (Friday) City Office Closed in Observance of Veteran's Day
- November 12, 2022 (Saturday) Rotary Wine Tasting - Recreation Association of Corcoran – 3:00-6:00 PM
- November 22, 2022 (Tuesday) City Council Meeting – 5:30 PM
- November 25-26, 2022 (Thursday and Friday) City Offices Closed in Observance of Thanksgiving

7-B. City Manager's Report

7-C. Council Comments/Staff Referral Items – *This is the time for council members to comment on matters of interest.*

7-D. Committee Reports

1. Kings Waste and Recycling Agency (KWRA)
2. Kings County Association of Governments (KCAG)
3. Kings Community Action Organization

City Offices

**BEFORE THE CITY COUNCIL OF THE
CITY OF CORCORAN**

IN THE MATTER OF:

Authorizing the Application and Adopting the PLHA Plan for the Permanent Local Housing Allocation Program.

RESOLUTION 3975

WHEREAS, the State of California (the “State”), Department of Housing and Community Development (“Department”) is authorized to provide up to \$335 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2))); and

WHEREAS, the Department issued a Notice of Funding Availability (“NOFA”) dated 8/17/2022 under the Permanent Local Housing Allocation (PLHA) Program; and

WHEREAS, the City of Corcoran (“City”) is an eligible Local government who has applied for program funds to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation; and

WHEREAS, the Department may approve funding allocations for the PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement, and other contracts between the Department and PLHA grant recipients.

NOW THEREFORE, BE IT RESOLVED that the City Council hereby finds, determines, resolves and orders as follows:

1. If the City of Corcoran receives a grant of PLHA funds from the Department pursuant to the above referenced PLHA NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the PLHA Program, as well as any and all contracts the City may have with the Department.
2. City is hereby authorized and directed to receive a PLHA grant, in an amount not to exceed the five-year estimate of the PLHA formula allocations, as stated in Appendix C of the current NOFA estimated to be \$683,453 in accordance with all applicable rules and laws.

3. City hereby agrees to use the PLHA funds for eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the City and the Department.
4. Pursuant to section 302(c)(4) of the Guidelines, City's PLHA Plan for the 2019-2023 Allocations is attached to this resolution, and City hereby adopts this PLHA Plan and certifies compliance with all public notice, comment, and hearing requirements in accordance with the Guidelines.
5. City certifies that it has no delegated authority by any other local government to apply on their behalf, and that this PLHA Application and Plan only represents the interests of the City in applying for the City of Corcoran formula allocation of PLHA funds.
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11. City shall be subject to the terms and conditions as specified in the Standard Agreement, the PLHA Program Guidelines and any other applicable SB 2 Guidelines published by the Department.
12. The Corcoran City Manager is authorized to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to the City, as the Department may deem appropriate.

PASSED, APPROVED, AND ADOPTED by the City Council at a regular meeting this 8th day of November 2022 by the following vote:

AYES: Members:

NOES: Members:

ABSENT: Members:

ABSTAIN: Members:

APPROVED:

Patricia Nolen, Mayor

ATTEST:

Marlene Spain, City Clerk
City of Corcoran



**COUNCIL REQUESTS OR REFERRAL ITEMS
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

DATE Sent to Council/ Request made	REQUEST	STATUS	DEPARTMENT RESPONSIBLE Dept/Division
08/01/22	Homelessness encampments. Council directed staff to explore and evaluate avenues to address homeless issues.	In progress	City Manager City Attorney
07/21/21	Vacant and blighted commercial properties. Council directed staff to begin preparing an abatement ordinance.	In progress	City Manager
9/8/22	Expansion of diagonal parking along Whitley Ave.	In progress	Public Works/Community Development
06/13/20	Council directed Staff to begin preparing a public nuisance ordinance.	In progress	Community Development/Police Department
03/12/19	Council requested that Staff prepare ordinance specifically prohibiting smoking in public parks. It was recommended that the City also consider an ordinance prohibiting dogs in public parks.	In progress	Community Development